

**GOVERNMENT OF KARNATAKA**  
**DEPARTMENT OF HORTICULTURE AND**  
**UNIVERSITY OF HORTICULTURAL SCIENCES, BAGALKOTE**

**Director**

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Centre of Excellence for Farmer  
Producer Organizations  
UHS-B Campus, GKVK, Post, Bengaluru-  
560065

No.Dir/COE-FPO/KTDCL/Enquiry/ 180/2020-21

Date.13.11.2020

**ENQUIRY**

Sub: Quotation for incorporation of FPOs by authorised firms or Company Secretaries... reg.

With reference to the above cited subject, Centre of Excellence for Farmer Producer Organisations, Bengaluru and Karnataka Thanda Development Corporation Limited (KTDL) are both Government of Karnataka Organisations, and are promoting Farmers Producer Organisations (FPOs) for Banjara community farmers in Karnataka.

In this eve, quotations are solicited for incorporation of FPOs by the authorised firms or Company Secretaries. The interested authorised firms or Company Secretaries can quote their rates by adhering the below mentioned specified conditions. Your quotation should reach the undersigned on or before 28<sup>th</sup> November 2020. For more information please visit [www.coefpo.org](http://www.coefpo.org) website.

| Sl No. | Activities   |
|--------|--|
| 1      | Filing of application for seeking name availability, Securing FPO name approval, Filing of incorporation documents, Obtaining Digital Signature (DSC), Obtaining Director Identification Number (DIN), Preparation of Memorandum of Association, Articles of Association, Form Spice 32, PAN & TAN and name application. |

This includes drafting of the documents required for the incorporation and coordinating with the DSC agency; follow up with the Ministry of Corporate Affairs for obtaining the name clearance, certificate of incorporation.

Kindly quote the GSTIN number on the quotation.

Yours faithfully,

**Director**

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